

North Lake Construction Co., Inc.
Application for Employment

Date: _____

Contact Information

Name: _____
First Middle Initial Last

Address: _____

Phone Number: _____ Email Address: _____

Employment Desired

Position: _____ Date you can start: _____

Salary Desired: _____ Are you currently employed? _____

If yes, where? _____

Other Personal Information

Do you possess a valid driver's license? Yes No

Can you, after employment, submit proof of your legal right to working the U.S.? Yes No

Are you willing to travel (Southeast US)? Yes No

Do you have reliable transportation? Yes No

Have you ever been convicted of a criminal offense? Yes No

Note: Omit minor vehicle violations & any offense committed before your 17th birthday, which was finally adjudicated in juvenile court or under a youthful offender law. Conviction of a criminal offense is not a bar to employment in all cases. Each conviction is evaluated individually.

If yes, please list charge(s): _____

Where convicted: _____ Date: _____ Status: _____

Education

High School Name & Location: _____ Diploma Other *(specify)* _____

Give name and address of school, major course of study, year and degree achieved:

College: _____

Trade School: _____

Work History *(Begin with most recent)*

Describe your work experience in detail, beginning with your current or most recent job. Include military service (indicate rank) and job related volunteer work, if applicable. Provide explanation for any gaps in employment. A resume may be attached, but not substituted for completing this section.

1. Company Name & Location: _____

Dates Worked: _____ to _____ Position: _____ Salary: _____

Job Duties: _____

Supervisor's Name: _____ Phone Number: _____

Reason for Leaving: _____ May we contact this employer? Yes No

2. Company Name & Location: _____

Dates Worked: _____ to _____ Position: _____ Salary: _____

Job Duties: _____

Supervisor's Name: _____ Phone Number: _____

Reason for Leaving: _____ May we contact this employer? Yes No

3. Company Name & Location: _____

Dates Worked: _____ to _____ Position: _____ Salary: _____

Job Duties: _____

Supervisor's Name: _____ Phone Number: _____

Reason for Leaving: _____ May we contact this employer? Yes No

4. Company Name & Location: _____

Dates Worked: _____ to _____ Position: _____ Salary: _____

Job Duties: _____

Supervisor's Name: _____ Phone Number: _____

Reason for Leaving: _____ May we contact this employer? Yes No

Have you ever been terminated or forced to resign from any job? Yes No

If yes, please explain: _____

Additional Information

Registrations, Certificates & Licenses: _____

Additional Skills (including supervision, other languages): _____

References

Please list three personal references who are not relatives or former supervisors, whom you have known at least one year in the construction industry.

Name Occupation Phone Number Years Known

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Please carefully read the following information

North Lake Construction Co., Inc. is an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, creed, color, age, sex, religion or national origin.

Certification of Applicant: By my signature, I affirm, agree, and understand that all statements on this form are true and accurate. Any misrepresentation, falsification, or material omission of information or data on this application may result in exclusion from further consideration or, if hired, termination of employment. If I have requested herein that my present employer not be contacted, an offer of employment maybe conditional upon acceptable information and verification from such employer prior to beginning work.

Signature: _____ Date: _____

Submit Application

By Mail:

North Lake Construction Co., Inc.
Attention: Royce Lehman
PO Box 1456
Lexington, SC 29071-1456

In Person:

North Lake Construction Co., Inc.
5102 Augusta Road
Lexington, SC 29072

By Email:

royce@northlakeconstruction.com

By Fax:

(803) 359-8898

If you have any questions, please call (803) 359-9050